



## INSTRUCTIONS FOR ORDERING SEMEN

1. Contact the stallion owner or Goulburn Valley Equine Hospital (GVEH) to ensure that the semen from the stallion of your choice is available. Determine whether you require CHILLED or FROZEN semen.
2. Read the breeding contract terms for the stallion you have selected and ensure that you fully understand them. If you have any questions regarding the terms please contact the stallion owner. A contract for purchasing of semen can be obtained by contacting the stallion owner.
3. Fill in all the details on the contract of purchase and send back to the stallion owner with payment.
4. Go on to the GVEH website at [www.gvequine.com.au](http://www.gvequine.com.au) and download the "Frozen Semen Order" or "Outgoing Chilled Semen Request" form and fill in COMPLETELY – including credit card details.
5. The owner of the stallion will then forward the "Semen Release Form" to GVEH for semen and /or arrange the stallion to come in to GVEH to be collected.
6. The balance of the payment must be received by GVEH before the semen will be released. This payment includes fees for collection of semen, packaging & handling.
7. At least 24 hours notice is required prior to the dispatch of semen. Also, some couriers will not work weekends or public holidays so please check this before ordering.
8. From the time of dispatch from GVEH onwards, the semen becomes the responsibility of the purchaser. We advise that you arrange insurance for semen whilst in transit.
9. Please ensure that your order/s are placed as early as possible as semen from some stallions may be in high demand and/or limited supply.